



# Application for Credit Transfer of University Studies Abroad

## Personal details

Fill out the address and contact information thoroughly. Use clear block letters and no abbreviations. Unclear or missing information can cause the decision to be sent to the wrong address or make it difficult to get in contact with you if we have any questions about your application.

Swedish national identity number/University registration number	Given name and surname
c/o	Postal address
Postal code	City/Town
Country	Phone number
Email	

## Verifiable Official Transcript of Records

The application must be supplemented with a verifiable Official Transcript of Records. If the transcript was sent via email from the higher education institution abroad, you can forward the email together with your application to [transcript@gu.se](mailto:transcript@gu.se)

## Mark the option attached to the application:

- Official Transcript of Records (with verification code/link to verification service)
- Official Transcript of Records via email from the institution abroad (email forwarded)
- Official Transcript of Records issued on paper (or copy verified by the University of Gothenburg)

## Note!

- If needed, an official translation must be included.
- Original paper documents should be sent by registered post or handed in at a booked appointment.
- The processing time is up to 8 weeks from when the application is complete.

## University 1

University		
Location		Country
Start of studies (month/year)	End of studies (month/year)	Approximate number of credits

## University 2

University		
Location		Country
Start of studies (month/year)	End of studies (month/year)	Approximate number of credits

## Additional information

If there is anything you want to add or clarify, you can do it here.


## Signature

I hereby certify that the given information is true and correct.

Date	Signature
------	-----------

By email, you can send a signed scanned application to:

[transcript@gu.se](mailto:transcript@gu.se)

By post, you can send the application to:

University of Gothenburg  
Educational Affairs  
Section of Degrees  
Box 100  
SE-405 30 Gothenburg  
SWEDEN

Section of Degrees, phone number: +4631-786 1050, email: [transcript@gu.se](mailto:transcript@gu.se)

Send your application to: University of Gothenburg, Educational Affairs, Section of Degrees, Box 100, SE-405 30 Gothenburg, SWEDEN