



USE OF TECHNICAL RESOURCES OUTSIDE OF YOUR PROGRAM

NAME	PHONE NUMBER	E-MAIL
COURSE	COURSE MANAGER	SUPERVISOR (EXAM PROJECTS ONLY)

Students may use technical resources outside of their program if the workshop and support is available (see “Guidelines for using Technical Resources”).

Fill out this form and deliver to the technician in charge of the workshop you want to use (at least one week ahead of when you need to start working).

Please describe what you would like to do (no artistic idea needed, just practical info) and with what techniques/machinery!

What is your estimated time of production and what support needs do you have?

The course manager and the technician will, together, assess what is possible based on the prerequisites of the workshop and how relevant the needs are to complete the course.

If the information left by the student is judged invalid in terms of time consumption, need of support, previous experience or other terms, a withdrawal of access to the workshop can be implemented immediately by the technician.

Independent use of resources / work processes often require prior training as well as work experience. In many cases, a short introductory course from technicians is not enough.