

# End of academic year deadlines 2026

To: HDK-Valand students studying in Gothenburg

Regarding: Clearing-out the school before summer



## Deadline Overview

§1	May 28 <sup>th</sup>	12.00	<ul style="list-style-type: none"> <li>○ Return all borrowed equipment.</li> <li>○ Last day to use C-41.</li> </ul>
§2	June 4 <sup>th</sup>	23.59	<ul style="list-style-type: none"> <li>○ Clear out workshops.</li> <li>○ Workshops close.</li> </ul>
§3	June 11 <sup>th</sup>	23.59	<ul style="list-style-type: none"> <li>○ 3a. Clean your studios, kitchens, common spaces.</li> <li>○ 3b. Remove all material from the school.</li> <li>○ 3c. Store material according to program rules.</li> <li>○ 3d. Back-up your digital files from the computers.</li> </ul>
§4	June 12 <sup>th</sup>	9.00	<ul style="list-style-type: none"> <li>○ Classroom inspection Campus/HDK-V/program resp.</li> </ul>
§5	June 15 <sup>th</sup>	16.00	<ul style="list-style-type: none"> <li>○ Return physical keys (textile, jewelry, ceramic etc).</li> </ul>
§6	June 17 <sup>th</sup>	23:59	<ul style="list-style-type: none"> <li>○ Student GU cards stop working <i>within</i> the school (no more access to classrooms &amp; workshops).</li> </ul>
§7	June 18 <sup>th</sup>	16:00	<ul style="list-style-type: none"> <li>○ Student GU cards stop working to the school entrance.</li> </ul>

Monday	Tuesday	Wednesday	Thursday	Friday
22 May 25	26	27	<ul style="list-style-type: none"> <li>• Return all borrowed equipment</li> <li>• Last day to use C-41</li> </ul>	29
23 June 1	2	3	<ul style="list-style-type: none"> <li>• Clear out workshops</li> <li>• Workshops close</li> </ul>	<ul style="list-style-type: none"> <li>• End of academic year</li> </ul>
24 8	9	10	<ul style="list-style-type: none"> <li>• Clean out Studios</li> <li>• Remove all material from school</li> </ul>	<ul style="list-style-type: none"> <li>• Classroom inspection</li> </ul>
25 • Return physical keys 15	16	<ul style="list-style-type: none"> <li>• Student GU cards stop working <i>within</i> the school</li> </ul>	<ul style="list-style-type: none"> <li>• Student GU cards stop working <i>to the</i> school</li> </ul>	18 19 Midsummer Eve

# Detailed info about deadlines:

## §1 Return equipment

All equipment borrowed from the equipment checkout or Campus service needs to be returned by **Thursday, May 28<sup>th</sup> (will be open this last day 9.00 - 12.00)**.

## §2 Clear out workshops

Students are expected to remove all projects and material from workshops and clean up after themselves by **Thursday June 4<sup>th</sup>**. After this date all remaining projects and material will be thrown out. Workshops will be closed and locked after this date.

Note:

- **May 28<sup>th</sup>** - last day to use the C-41 film developing machine
- The ceramics/jewelry arts workshops have other closing dates and routines that will be communicated directly to those program students.

## §3a Clean your studios, kitchens and common spaces

Students are responsible for leaving their studios and kitchens in excellent condition latest **Thursday June 11<sup>th</sup>**. Please remove all decorations/junk and reset furniture to a standard layout for next year's class.

All students please:

- Wipe down all workstation surfaces and furniture thoroughly.
- Remove any paint/tape/stickers
- Empty all storage/drawers/refrigerators and wipe down.

Fine Arts Students also please:

- Refer to your responsible teacher for a more in-depth instruction on your studio clean-out which may involve you needing to re-paint walls/floor.

Cleaning trolley can be found outside the campus office and cleaning supplies and garbage bags can be received from campus service.

Students need to self-organize with their class for the cleaning of their common classroom spaces such as kitchens, corridors and other shared spaces. Please take initiative to do your part.

## §3b Remove all material from the school

Students need to remove or dispose of all the materials they brought to the school, by **Thursday, June 11<sup>th</sup> at 23.59**.

For those at Kristinelundsgatan there will be a waste container outside the loading dock on Chalmersgatan 12 from **Wednesday May 20<sup>th</sup>**. The keys will be hanging in the loading dock room (Godsmotagning), please keep the container locked.

Don't forget to clean out the kitchens, corridors, storage spaces, lockers and any other area where you might have left material!

### §3c Storage material according to program rules

Those of you finishing your studies are expected to remove everything by the **June 11th**, but those of you who will be returning to HDK-Valand can store some material at the school in the following ways:

1. Kristinelundsgatan returning students:

Students at Kristinelundsgatan need to tidy everything into a box and place it on your desk (off the floor!) with your name, program/year and telephone number clearly written on them. Any items that are too large to fit on your desk must have your name and telephone number on them. You are responsible for providing your own boxes.

2. Vasagatan returning students:

Please contact your program teacher for information about storage routines. It is always good practice to clearly write your name, program and phone number, on every item you are storing in the school, and store things on your desk or in storage so the cleaning staff can wax the floor.

3. Lockers and classroom blueprint drawers

Returning students can store items in one locker and a blueprint drawer. Complete a **Locker Form** or a **Temporary Storage Form** (see and print attached PDF or ask Campusservice for one) and tape it to your locker or blueprint drawer by the **11<sup>th</sup> of June 2026**, after this date we will cut the locks and throw out the contents of unmarked lockers. Please Note: no storage in the blueprint drawers in the HUB (Vasagatan).

- You will **NOT** have access to the school over the summer. All material is locked until the fall term starts 2026.
- DO NOT store valuables over the summer, we have had problems with theft in the past.
- DO NOT store personal furniture anywhere. Personal furniture that does not belong to the school can be thrown out.

**WARNING!** All material left ANYWHERE in the school other than these specified locations can and will be disposed of after **June 11th, 2026**.

### §3d Back-up your digital files from the computers

The deadline for backing-up your digital files from school accounts and on the computers in the workshops or editing rooms is **Thursday the 11<sup>th</sup> of June 2026**. All computers will be formatted, and hard drives erased over the summer.

### §4 Classroom inspection (Friday June 12<sup>h</sup> 8.30 – 12.00)

Campusservice / Representative from HDK-Valand admin / Program responsible will inspect classrooms, and areas and if they are not acceptable, students will be called back to finish.

## §5 Student GU cards stop working within the school

All student access within the school will be cut off **Wednesday June 17<sup>th</sup> at 23.59**. Your card will no longer function to your classroom, or within the internal areas of the school.

## §6 Return your keys

Graduating students please return your keys to the correct person:

- Design students to Campusservice at Kristinelundsgatan
- Jewelry art students to Carolina Claesson
- Textile art students to Annie Johansson
- Ceramic art students to Campusservice
- and students from Vasagatan, please return your keys to your responsible teacher.

Deadline: **Monday June 15<sup>th</sup> 16.00 or otherwise specified by responsible teacher**

## §7 Student GU cards stop working to the school entrance

All student access to the school entrances will be cut off **Thursday June 18<sup>th</sup> at 16.00**. Returning students will be able to access the school again after the summer holidays.

Campusservice Lorensberg -  
Vasagatan  
[service.valand@gu.se](mailto:service.valand@gu.se)  
031 786 5140

Campusservice Lorensberg –  
Kristinelundsgatan  
[service.hdk@gu.se](mailto:service.hdk@gu.se)  
031 786 4890



Good luck to those of you who  
are graduating  
and see you again those who are  
returning!

# Skåp Locker



# Skåp Locker



Du som pluggar på HDK får låna detta skåp under tiden du pluggar här. För att undvika att låset klipps och att innehållet slängs över sommaren, fyller du i den här lappen och låter den sitta kvar på dörren.

*Students of HDK may borrow this locker during the time they are studying here. If you don't want your locker to be opened and contents removed during the summer, you need to completely fill in this form and keep it taped to the locker.*

Namn  
Name: \_\_\_\_\_

Program och år  
Class and year: \_\_\_\_\_

Mobilnummer  
mobile number: \_\_\_\_\_

E-post  
Email: \_\_\_\_\_

Fråga gärna vaktmästarna om det är något du undrar.  
Ask Campusservice if you have any questions.

Campusservice Lorensberg - HDK-Valand  
service.lorensberg@gu.se  
031 786 4890

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## Rithurts 2026 *Blueprint drawer 2026*

För att undvika att innehållet slängs över sommaren, fyller du i den här lappen och sätt på rithurtsen..

*To avoid contents being removed during the summer, you fill out this form and keep it taped to your blueprint drawer.*



Namn  
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031 786 4890

English version

# Temporary Storage

2026



- Please complete this form and tape to all boxes or materials you will be storing.
- Material stored without this completed form may be disposed of at our discretion.
- Material stored over summer must be stored in your class summer storage room.
- Contact the service technicians for storage approval or if you need more information.

Your name:

Program/Year:

Telephone:

Email:

Today's date:

Expected removal date:

Approved by:

Notes:

HDK-Valand - Campusservice Lorensberg  
service.lorenberg@gu.se  
031 786 4890

Svensk version

# Tillfällig förvaring

2026



- Vänligen fyll i detta formulär och fäster det på alla lådor eller material som du ska lagra.
- Material som lagrats utan detta färdiga ifyllt formulär kan slängas efter vårt ömdöme.
- Material som lagras över sommaren måste lagras i sommarförådet för ditt klass.
- Kontakta serviceteknikerna för lagringstillstånd eller om du behöver mer information.

Ditt namn:

Program/År:

Telefon:

E-post:

Dagens datum:

Förväntad upphämtningsdatum:

Godkänt av:

Anteckningar:

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service.lorenberg@gu.se  
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